

RECTORIAL BENEFICE OF THE GLAMORGAN HERITAGE COAST

MINUTES OF THE PCC MEETING HELD ON THURSDAY

5TH MARCH 2020 IN ALL SAINTS CHURCH, SOUTHERNDOWN

PRESENT: A Jenkins (Chairman), Rev'd Canon E Counsell, Fr C Vaughan, Rev'd M Walford, P Snowden, J Taylor, P Ayres, M Sheppard, K Veale, S Evans, L Mumford, H Norfolk, J Newton, R Simson and E Williams

APOLOGIES: Rev'd R Prime, A Weston, E James, G Semmens and S Evans

1. The Chairman welcomed everyone to the meeting, and the meeting was opened with Prayers from Fr Edwin

2. Minutes of the last meeting and matters arising:

- a) The minutes of the meeting of 19th November 2019 were accepted.

Proposed P Ayres, seconded by E Williams and agreed by all.

b) Matters arising

Parish Administrator – Contract of employment, it has been recognised that no new contract is required.

Notice-boards – There has been a delay re the parish logo for the notice-boards, St James presented the meeting with a format that they had prepared.

St Athan's draw down of funds – the PCC of the Rectorial Benefice of the Glamorgan Heritage Coast resolves to support St Tathan Church to withdraw up to £100k from Investment reserves, held specifically for that church by the Representative Body of the Church in Wales. The PCC understands that these funds will be used to encourage match funding from grant-making bodies towards the current project to restore and develop the church tower. Proposed L Mumford Seconded J Taylor and agreed by all.

Confirmation at St Athan – this was attended by Bishop June and even though the numbers being confirmed were small, it proved to be a great occasion and enjoyed by all.

3. Governance of our Parish

The Treasurer D Walke told the meeting that all the church accounts were with the accountant, there have been a few queries raised but hopefully all cleared before the Annual Vestry Meeting. Thanks were given to our Parish Treasurer and also the individual church treasurers for all their hard work preparing the accounts.

The meeting was told that there were still 4 narrative reports outstanding and requested they were done as soon as possible.

Individual churches were encouraged to hold vestry meetings before the parish AVM to elect church officers and a trustee for the PCC. At the AVM the clergy invite 1 Parish warden and 1 Parish warden is to be elected, everyone was asked to encourage new people to consider taking office. A copy of the Constitution will be sent round all the churches in case of any queries.

4. Policies and Procedures

- a) Safeguarding Training – The clergy have all recently updated their safeguarding training, but at the moment there is no safeguarding officer appointed for the parish, the meeting was told that we need a nomination before the AVM so that the duties do not fall with the parish office.
- b) Food Handling Training – there are still 2 vacancies for this training,
- c) Coronavirus protocols – A poster was distributed round members of each church giving guidelines re the Coronavirus. Following the Church in Wales guidance re no intinction, there was much discussion as our churches have a large number of high-risk people. It was proposed that for the time being, during the Eucharist only the clergy will receive the host and that this is to be reviewed at every meeting of the PCC. Proposed J Taylor, seconded R Simpson and agreed by all

While no-one wanted to stop giving the Peace, it was considered that at the present time people should give the Peace verbally with no handshake.

5. 2020: Diocesan Year of Pilgrimage

This was started on the 12th January with a service in the Cathedral where churches collected their pilgrimage candles and many pilgrim teddy bears knitted by the Mothers Union were on show. A short while later arrived at our CinW school in Wick where they had arranged various activities for the bear to be involved in, he enjoyed walking with the children around the green in Wick with people coming out of their homes to join the walk even though it was quite a wet day. The bear then went travelling onwards to the school in St Brides to enjoy other pilgrimage activities before bidding farewell to the Heritage Coast and continuing his pilgrimage by heading for the school in Colwinston.

Fr Edwin, Fr Craig and Penny are all giving Lent Pilgrimage talks, and these will be ongoing during Lent. Many churches have put together pilgrimage windows, many displaying a pilgrimage bear, it was suggested that each church prepared 'a pilgrimage station'

Fr Craig has headed a group preparing various pilgrimage activities, he gave thanks to Ven P Morris for his help in preparing Pilgrimage Walks, draft leaflets of each individual pilgrimage walk including prayers has already been prepared.

Rev'd Rhian is in the process of organising a pilgrimage coach trip to West Wales.

St James' are going to hold a Flower Festival with the theme being Pilgrimage life as a journey, this will be in August.

Ewenny Priory are celebrating Ewenny 900 (900 years of pilgrims visiting the Priory) with a service on St Michaels Day Tuesday 29th September, the Bishop has agreed to attend this service.

It was noted that Pilgrimage events seem to be 'overlooked' a little by the parish magazine e.g. fitted in towards the back of the magazine, it was suggested that anything to do with the Year of Pilgrimage be classed as IMPORTANT, and take a more prominent place in the magazine.

6. Matters of formal note to the PCC from individual churches:

- a) Faculty applications – St James' Wick – At the last meeting it was agreed to support an application for faculty re the repositioning of the altar once a report from the conservator masons had been received, this has now been received and they are proceeding with this application.

The chancel window – Following a report by the masons the PCC were asked to support an application for work to go ahead on the stonework surrounding the small window in the chancel. Proposed P Snowden seconded M Sheppard and agreed by all.

The tower – Following a report by a structural engineer on the state of the tower in which he recommended repair and consolidation of the damaged area, the PCC were asked to support an application for the necessary faculty. Proposed P Snowden seconded M Sheppard and agreed by all

Toilet and refreshment point – The LCC regards this as important if the building is to serve the needs of the community in the years to come, the DAC disputed this stating that if a toilet was necessary it should be accommodated within the existing building rather than requiring an extension and demanded a Statement of Need. This has now been drafted with the conclusion that the toilet is necessary and that it cannot be accommodated within the nave and that some limited extension is necessary, and subject to the support of the PCC, St James' intend to finalise and submit the application to the DAC with the request that the issue be considered further. The PCC agreed unanimously.

- b) Eucharistic Ministers – There were no new names forwarded

7. Other matters:

Ministry team updates – Fr Craig told the PCC that recently during a horrendous rain storm the church door opened and in walked 15 children with 17 adults, not even the rain had put them off – a great example of the need for the toilet extension. He explained the great link with St Illtud's Sunday club, and also contact with both Brocastle and Milsom Nursing Homes.

8. Plenary:

- a) Summary of actions and objectives - Fr Edwin thanked the ministry team for all their hard work, it seemed they had gone straight from a hectic Christmastime to preparations for Lent, he said that there was a good dialogue being built with the wardens of all the churches. The Bishop had visited on Ash Wednesday as part of an analysis of ministry areas, she was very interested in what the parish development was planned by 2021. He also thanked the congregations for not being 'put off' by the very bad weather, he said there had been a marvellous response from all our churches to the 'Flood Collection' for those affected in the Rhondda valley.
- b) The PCC agreed to support St Tathan Church to withdraw up to £100k from Investment reserves. The PCC understands these funds will be used to encourage match funding from grant-making bodies towards the current project to restore and develop the church tower.
- c) The PCC agreed that individual churches were to be encouraged to hold vestry meetings before the parish AVM on 26th April 2020.

- d) A copy of the Constitution to be sent round all the churches.
- e) A nomination for a safeguarding officer for the parish needs to be made before the AVM.
- f) The PCC agreed that due to Coronavirus, that for the time being, during the Eucharist only the clergy will receive the host, this is to be reviewed at every PCC meeting.
- g) The PCC agreed to support the Faculty application from St James' Church for the work on the Chancel window and the Tower. The PCC also supported the Statement of Need Application to the DAC for the toilet and refreshment point.
- h) Dates of future meetings –

26th April 2020 AVM @ St Illtud's Church

10th June 2020 @ Ewenny Priory

17th September 2020 @ St Tathan Church

17th November 2020 @ St Illtud's Church

2nd March 2021 @ All Saints Church, Southerndown

As there was no other business the meeting closed at 2030 with Fr Edwin leading everyone in the Grace.

Signed Date

Mr Alun Jenkins (Chairman)

Minutes to be confirmed and signed by the Chairman at the next meeting

Signed  Date ..24..2020

A Weston (Secretary)